

FAIRFIELD LUDLOWE HIGHSCHOOL BUILDING COMMITTEE

Wednesday, April 8th, 2015

7:30 p.m.

Black Box Theatre
Fairfield Ludlowe High School
785 Unquowa
Fairfield, CT 06824

FINAL MINUTES

Members present: Marc Donald, Chair; Donna Ertel, Vice –Chair (arrived 7:40) Joseph Pagnozzi, Secretary; Marc Andre; Terri Leopold; Robert Sickeler;

Member Absent: David Weber

Others Present: Twig Holland, Town of Fairfield Director of Purchasing Department; Judy Ewin; Joseph Costa (Perkins Eastman); Tom Beebe (Arcadis); Maureen Funke (Gilbane); Gregory Hatzis, Headmaster, Fairfield Ludlowe High School; Jim Accomando, PTA president elect

I. Pledge of Allegiance

II. Call to Order

Mr. Donald called the meeting to order at 7:34 p.m.

III -Approval of Minutes of the March 11th meeting:

Motion was made to approve minutes by Mr. Pagnozzi and seconded by Ms. Leopold. Motion passed 6:0

IV. Architect's Update

A presentation was made by Mr. Costa regarding the FF&E bids. He discussed the process analysis and substitutions regarding product quality as well as programming needs. An alternate package was developed in case the bids were high. A motion was made to accept bidding in the amount of \$138,466.18 for the FF&E by Ms. Leopold and seconded by Ms. Ertel. Motion passed 6:0.

V. Construction Manager's Update

A presentation was made by Ms. Funke. Construction is proceeding well and on time. The foundation is almost complete. Steel delivery will be on April 22nd. A section of the roof will begin over the school's Spring Break.

VI. Project Manager's Update

A presentation was made by Mr. Beebe reviewing current budget including expenditures to date. Line item 16 has been added to track change orders in real time and will be adjusted per the appropriate contingency line.

Mr. Beebe stressed that future change orders will be carefully monitored. These orders cannot exceed what is budgeted.

VII. Approval of Invoices

A total amount of \$640,828.51 for invoices from the following: Gilbane, Perkin Eastman, Arcadis, Harley&Aldrick, Wilton Villager Stamford Times, Donovan, and Special Testing Labs. Motion was made to approve payment in the amount for these invoices, by Ms. Ertel and seconded by Mr. Andre.

VIII. Approval of change Orders

IX. Approval of Authorization to Proceed

Amounts presented from budget for approval:

- a. OS-00010 (finalized and previously approved) \$20,017.00
- b. OS-00019 (Added Drainage mentioned above)\$17,688.00
- c. OS-00020(credit for change in roof edge metal)\$19,684.00
- d. OS-00021(finalized and previously approved)\$ 4,369.00
- e. OS-00023(credit for AV mounting brackets not required) \$3,431.00
- f. OS-00024(credit for cover board not required on roof)\$19,913.00

Result from these Authorizations is a credit amount of \$288.00. Motion was made to approve these change orders, by Ms. Ertel and seconded by Ms. Leopold. Motion was approved 6:0.

X. Old Business

Pending alternates discussed: The Refrigerator for the cafeteria in the amount \$76,088.00 was declined.

Use of Absorptive Panels for the cafeteria at a cost of \$42,558.00 will be placed tabled for next month's meeting.

XI. New Business

Mr. Beebe and Mr. Donald discussed the meeting of the FLHS building

Committee with the First Selectman, Mr. Tetreau. Mr. Donald will reach out to Mr. Tetreau for a follow-up meeting prior to presentation at the Selectmen's meeting.

XII. Public Comment

None

XIII. Adjourn

Motion was made to adjourn meeting at 9:04 by Mr. Pagnozzi and seconded by Mr. Donald. Motion passed 6:0.

Respectfully Submitted,

Joseph Pagnozzi

Secretary, Recording on this date: April 8, 2015

Marc Donald

Committee Chairmen, April 16, 2015