

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, March 11, 2015 7:30 p.m.

Fairfield Ludlowe High School

Lecture Hall 277

785 Unquowa Rd.

Fairfield, CT 06824

FINAL MINUTES

Members Present: Marc Donald, Chair; Joseph Pagnozzi, Secretary; Marc Andre, Donna Ertel, David Weber, Marc Andre, Terri Leopold

Others Present: Sal Morabito, BOE; Judy Ewing; Joseph Costa (Perkins Eastman); Peter Manning (Gilbane); Thomas Beebe (Arcadis); Maureen Funke (Gilbane); Greg Hatzis, FLHS Headmaster; Jessica Gerber (BOE liason)

Absent: Robert Sickeler

I. Call to Order/Pledge of Allegiance

Mr. Donald called the meeting to order at 7:36pm, followed by the Pledge of Allegiance by all present.

II. Approval of Minutes

Motion was made by Ms. Ertel to approve the February 11, 2015 Minutes, seconded by Mr. Pagnozzi. 6:0 in favor.

III. Architect's Update

Mr. Costa reported on the FF&E (Furniture, Furnishings & Equipment) bid, which will be ready for distribution on March 16, 2015, and bids are due on April 2, 2015. He spoke with Mr. Hatzis regarding delivery, which will be over a seven day period starting on August 19 through August 26, which is right before the new school year begins as not to conflict with any student activity.

IV. Construction Manager's Update

Ms. Funke reported that safety on the construction site has been a success, the electrical "cut-over" has taken place in the Webster Wing, and foundations for the cafeteria expansion are starting to take shape. Coordination has been tricky but going well. Work on Webster Wing is on track; the first pour of concrete will be taking place at the end of this week or beginning of next week, with the steel going up in April.

Mr. Manning added that while the roof project is not scheduled to be starting this summer, the roof portion on the existing Webster Wing will be taking place next month during spring break.

Next month there will be a demo and building of walls of the cafeteria expansion (which will be coordinated with Mr. Morabito and Mr. Hatzis). There will be ample time to get concrete slabs in place before the steel.

V. Project Manager's Update/Budget

Mr. Beebe gave a handout to all Committee members present of the updated budget regarding Phase 1 and 2 of the project.

VI. Approval of Invoices

Mr. Beebe gave a handout to all Committee members present of invoices that needed to be reviewed and approved.

Motion was made by Ms. Leopold to approve invoices from Gilbane, Arcadis, and Perkins Eastman totaling \$557,050.80, seconded by Ms. Ertel. 6:0 in favor.

VII. Vote on Authorization to Proceed and Amendments

Ms. Funke gave a handout to all Committee members present, a OCO Summary listing of items that need "Authorization to Proceed" (ATP).

Motion was made by Mr. Weber to approve ATP-0001(Site: VE-delete wood form in asphalt sidewalk), ATP-0002 (cafeteria: credit back GMP ALW 02A-4), ATP-0004 (classroom: abatement stair tower at Webster), & ATP-0005 (cafeteria: BP09A Alt-3 for cafeteria bench) totaling \$16,528, and seconded by Ms. Ertel. 6:0 in favor.

Motion was made by Ms. Leopold to approve ATP-0006 (exploratory electrical work at classroom wing) and ATP-0009 (RFI-017 site lighting at cafeteria addition) totaling \$17,213, and seconded by Ms. Ertel. 6:0 in favor.

Motion was made by Ms. Leopold to approve the work to proceed regarding ATP-0007 (classroom: 1200amp service relocation), ATP-0011 (cafeteria: SK-S2, RFI-025 lower footing at CG & C8-C9), ATP-0012 (cafeteria: RFI no. 18 existing footings), ATP-0013 (classroom: demo existing footing at A line for grade beam), and ATP-0014 (classroom: SKC-01, RFI-023 existing drainage routing) totaling an estimate of \$69,675, and seconded by Mr. Pagnozzi. 6:0 in favor.

VIII. Old Business

Mr. Donald reported that him, Mr. Costa, Mr. Beebe, Mr. Manning, Mr. Morabito, and Mr. Hatzis were at the Board of Selectmen meeting giving an update on the project; First Selectman Tetreau still had questions, notably what and why the budget change from the concept phase to the design phase, and wanted more details. The team will be going back to the Board of Finance to give an update at some point, and Mr. Donald did speak with RTM Moderator Pam Iacono regarding coming before the RTM to give an update on the project.

IX. New Business --NONE

X. Public Comment --NONE

XI. Adjourn

The meeting was adjourned at 9:30pm by Ms. Ertel and seconded by Mr. Pagnozzi. 6:0 in favor.

Respectfully Submitted,

Jennifer Hochberg
Recording Secretary

