

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, June 10, 2015 7:30 p.m.

Fairfield Ludlowe High School

Lecture Hall 277

785 Unquowa Rd.

Fairfield, CT 06824

FINAL MINUTES

Members Present: Marc Donald, Chair; Joseph Pagnozzi, Secretary; Donna Ertel (Vice Chair), David Weber, Robert Sickeler, Marc Andre

Others Present: Sal Morabito, BOE; Judy Ewing; Joseph Costa (Perkins Eastman); Maureen Funke (Gilbane); Thomas Beebe (Arcadis)

Absent: Terri Leopold

I. Call to Order/Pledge of Allegiance

Mr. Donald called the meeting to order at 7:34pm, followed by the Pledge of Allegiance by all present.

II. Approval of Minutes

Ms. Funke pointed out a sentence in Section IV of the May 13, 2015 Minutes to be stricken. The change was duly noted by the Recording Secretary.

Motion was made by Mr. Pagnozzi to approve the May 13, 2015 Minutes as amended, seconded by Mr. Sickeler. 6:0 in favor.

III. Architect's Update

Mr. Costa passed out a handout pertaining to the dry food service shelves, which was reviewed by the Committee. Mr. Costa recommended that the Committee award the contract to Monitor Equipment Company, as their quote came in lower.

Motion was made by Ms. Ertel to approve awarding Monitor Equipment Company the contract to complete the dry food service shelving, totaling \$2,733.40, seconded by Mr. Weber. 6:0 in favor.

IV. Construction Manager's Update

Ms. Funke reported that the brick work pertaining to the classroom additions will be starting on Friday, June 12, and the roof work will begin on June 12-13. The interior walls are nearly complete, and there will be an inspection shortly. The mechanical aspects of the cafeteria ceiling is to be done, as well as the brick work for the cafeteria expansion. Also, Ms. Funke explained that once school is out for the summer, certain driveways will be closed due to utility work. The construction crew is currently working six days a week under a tight schedule/timeline. Further, construction will cease for the day at 3:30pm on June 17th due to the FLHS graduation ceremony.

V. Project Manager's Update/Budget

Mr. Beebe handed out the following to the Committee, all of which were reviewed by the Committee: updated invoice sheet, project status report, updated budget details, and a handout pertaining to purchase orders and CM change orders.

VI. Approval of Invoices

Motion was made by Ms. Ertel to approve the following invoices:

Gilbane \$953,305.72
Perkins Eastman \$3,467.17
Perkins Eastman \$10,714.90
Arcadis \$ 19,839.95
Special Testing Laboratories, Inc. \$8,630.06
Walter Stapleton \$630.00

Totaling \$995,587.80 (but short \$630)

This was seconded by Mr. Donald. 6:0 in favor.

VII. Vote on Authorization to Proceed and Amendments, and Change Orders

The following ATPs/Amendments & Change Orders were reviewed by the Committee, and approved:

Motion was made by Ms. Ertel to approve the following:

ATP-0020 (OS-00025) Anchor Bolt and Base Plate changes due to RFI 31 and 38: \$3,931
ATP-0025 (OS-00034) Additional Hardware Changes per Owner Request: \$2,307.93
OCO-05 \$6,238.93 total

This was seconded by Mr. Sickeler. 6:0 in favor.

VIII. Old Business

Mr. Donald reported that he, Mr. Morabito, Mr. Cullen, Mr. Beebe, and Mr. Manning met with the First Selectman today with a project update, and there is a tentative date to present to the Board of Selectmen on July 1. It was suggested that for future presentations to the Board of Selectmen, Board of Finance, and the RTM that a Powerpoint presentation be utilized.

(Mr. Weber left 8:30pm during discussion of Old Business)

IX. New Business --NONE

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X. Public Comment --NONE

XI. Adjourn

Motion was made by Ms. Ertel to adjourn the meeting at 8:50pm, seconded by Mr. Pagnozzi.
5:0 in favor. (Mr. Weber left prior the meeting's conclusion)

Respectfully Submitted,

Jennifer Hochberg
Recording Secretary

