

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, December 9, 2015 7:30 p.m.  
Fairfield Ludlowe High School Teacher's Lounge  
785 Unquowa Rd.  
Fairfield, CT 06824

FINAL MINUTES

Members Present: Marc Donald, Chair; Marc Andre, Donna Ertel, Vice Chair; Robert Sickeler (called in via speaker phone)

Others Present: Sal Morabito, BOE; Joe Costa (Perkins Eastman); Maureen Funke (Gilbane); Peter Manning (Gilbane); Twig Holland (Purchasing, Town of Fairfield), Judy Ewing, Carol Way (RTM Liaison), Jessica Gerber (BOE Liaison)

Absent: David Weber, Joseph Pagnozzi, Greg Pidluski

I. Call to Order/Pledge of Allegiance

Mr. Donald called the meeting to order at 7:50pm, followed by the Pledge of Allegiance by all present.

II. Approval of Minutes

Motion was made by Ms. Ertel to approve the November 18, 2015 Minutes, which was seconded by Mr. Andre. 4:0 in favor.

III. Architect's Update

Mr. Costa had nothing to report.

IV. Construction Manager's Update

Ms. Funke reported on the following: for the Phase I & II of the project, the marker & tack boards have been shipped, and will be installed on December 19. The door for the faculty lounge has been ordered and will be shipped December 21, and will be installed during the holiday break. The light overlooking the tennis courts area is to also be installed during the holiday break. Regarding the lighting in the Webster Wing stairwell, there has been an issue with the manufacturer for that fixture, and may have to go with a different manufacturer, but it still would be within budget. The railing is in, and the stairs are complete. The cracked sidewalk near the tennis courts area is to be done. Once things are set and completed, Tom Conley from the Town Building Department will do a final walk through. Regarding Phase 3 of the project, Ms. Funke reported that bids have gone out. A preview walk through will be happening on December 10. Materials to be used on the windows have been found easy to work with on sample sections. There is a tight timeline: January 5 is when bids are due, the final EPA approval is still needed, and hoping for by the end of this week. Scope review meetings after the bids are due, and GMP prep is needed. At the January building committee meeting, the budget will be set and approved for Phase 3, which still needs approvals from the Board of Selectmen, Board of Finance, and the RTM. Meetings for those bodies are January 27, February 2, and February 22/29 respectively.

V. Project Manager's Update/Budget

Mr. Donald reported that construction cost GMP to date is \$9,540,453, and there is \$158,091 left in contingency.

VI. Approval of Invoices

Motion was made by Ms. Ertel to approve invoices totaling \$131,775.98, which was seconded by Mr. Donald. 4:0 in favor.

For reference, the invoices: Gilbane (\$111,110.48), Perkins Eastman (\$17,813), Woodard & Curran (\$2852.50)

VII. Vote on 2016 Officers and Meeting Dates

Motion was made by Ms. Ertel to approve the **2016 Building Committee dates** as follows: **January 20, February 10, March 9, April 13, May 11, June 8, July 13, August 10, September 14, October 5, November 9, & December 14**. This was seconded by Mr. Sickeler. 4:0 in favor.

Motion was made by Mr. Andre to elect the slate of **Marc Donald (Chair), Donna Ertel (Vice Chair), and Joseph Pagnozzi (Secretary) for 2016 Building Committee officers**, which was seconded by Mr. Sickeler. 4:0 in favor.

VIII. Vote on Authorization to Proceed and Amendments --NONE

IX. Old Business --NONE

X. New Business

Mr. Morabito spoke with Jeff Hamill (Woodard & Curran) regarding the final soil samples from the courtyard behind the kitchen. In order for the soil to be remediated under the current remediation plan, the task needs to be completed by January 30<sup>th</sup>. If not, the regulatory process with DEEP will have to commence.

Motion was made by Mr. Andre to approve not to exceed \$25,000 to AAIS for soil remediation, and not to exceed \$24,900 to Woodard & Curran for continuing work regarding PCBs. This was seconded by Mr. Sickeler. 4:0 in favor.

XI. Public Comment –NONE

XII. Adjourn

Motion was made by Mr. Andre to adjourn the meeting at 8:35pm, seconded by Mr. Ertel. 4:0 in favor.

Respectfully Submitted,

Jennifer Hochberg  
Recording Secretary

