

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, June 11, 2014 7:30 p.m.

Fairfield Ludlowe High School

Lecture Hall 277

785 Unquowa Rd.

Fairfield, CT 06824

DRAFT MINUTES

Members Present: Marc Donald, Chair; Robert Sickeler; Donna Ertel, Vice-Chair; Joseph Pagnozzi, Secretary; Marc Andre

Others Present: Tom Cullen, BOE; Greg Hatzis, FLHS Principal; Judy Ewing; Joseph Costa (Perkins Eastman); Peter Manning (Gilbane); Michael Dell'Accio (Arcadis); Jessica Gerber, BOE Liaison

Absent: Terri Leopold, David Weber

I. Call to Order

Mr. Donald called the meeting to order at 7:34pm.

II. Approval of Minutes

Motion was made to approve of the May 14, 2014 meeting minutes by Mr. Pagnozzi and seconded by Mr. Andre. Motion passed 5:0

III. Architect's Update

-Mr. Costa handed out to Committee members a copy of the proposal for a traffic evaluation, as it is needed due to the school's proximity to Route 1 (Post Rd.) and I-95.

Motion was made to approve contract for Frederick Clark Associates to do a traffic evaluation by Ms. Ertel and seconded by Mr. Sickeler. Motion passed 5:0

-Mr. Costa also reported that the ZBA review for the project passed, and now the project goes to a code review, which should take 7-10 days as the project's design/drawings are to go to every town department for review and comments---this is before it goes out to bid, and before it goes before Town Planning and Zoning (TP&Z).

-Mr. Manning handed out a copy of the roof replacement bid (to be printed in the local paper) to Committee members, which is set for June 26.

IV. Approval of Invoices

-Mr. Dell'Accio handed out a spreadsheet to Committee members of the breakdown of expenses thus far in the project, and also had copies of the invoices to be approved by the Committee. A short discussion took place regarding the invoices.

Motion was made to approve the invoices submitted by Perkins Eastman, Gilbane, BL Companies, Cabezas DeAngelis, and John F. Fallon, Esq. by Ms. Ertel and seconded by Mr. Pagnozzi.

Motion passed 5:0

V. Next Meeting: July 9, 2014

-Alternate location for both July and August meetings will be looked into by the Recording Secretary.

VI. New Business

-A special meeting needs to take place before July 8 (before PCT); it was decided to schedule one for Tuesday, June 24, at 7:30pm, at 501 Kings Highway East, in one of the BOE conference rooms. This meeting will be brief, and a quorum is needed.

-Mr. Sickeler volunteered to be a Committee liaison for meeting to be held Thursday, June 12 at 501 Kings Highway East, HR Conference Room in BOE, 2:30pm regarding design engineering for the project.

-Mr. Andre requested a budget report to be done before the July 9 meeting.

VII. Old Business

None

VIII. Public Comment

-Ms. Gerber complimented Mr. Costa and the team on their presentation regarding the FLHS renovations/addition at the recent BOE meeting.

IX. Adjourn

Motion was made to adjourn the meeting at 8:23pm by Mr. Pagnozzi and seconded by Mr. Andre.  
Motion passed 5:0

Respectfully Submitted,

Jennifer Hochberg  
Recording Secretary

