

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, January 8, 2014 7:30 p.m.

Fairfield Ludlowe High School

Lecture Hall 277

785 Unquowa Rd.

Fairfield, CT 06824

FINAL MINUTES

Members Present: Marc Donald, Chair; Robert Sickeler; Donna Ertel, Vice-Chair; Joseph Pagnozzi, Secretary; Marc Andre; Terri Leopold

Others Present: Twig Holland, Town of Fairfield Director of Purchasing Department; Sal Morabito, Board of Education Manager of Construction, Security and Safety; Greg Hatzis, FLHS Principal; Judy Ewing; Jessica Gerber, BOE Liaison; Joseph Costa (Perkins Eastman); Fritz Morris (Perkins Eastman); Peter Manning (Gilbane); Thomas Beebe (Arcadis); Michael Dell'Accio (Arcadis)

Absent: David Weber

I. Call to Order

Mr. Donald called the meeting to order at 7:32 pm.

II. Approval of Minutes

-Motion was made to approve the December 18, 2013 meeting minutes by Mr. Andre and seconded by Mr. Pagnozzi

Motion passed 6:0

III. Team Updates: Joseph Costa reported that Perkins Eastman received contract today from Ms. Holland for project; Perkins Eastman has an updated model of FLHS regarding additions (i.e. cafeteria expansion), as indicated in drawings provided to the Committee. Ed specs were viewed. Teachers and staff will be spoken with regarding the project, such as the "relationship" of the spaces (i.e. science labs). A draft schedule has been created (also provided to the Committee), and there are concerns that the project has to move quickly to keep within the timeframe, as the target date for completion is August 2015.

--Gilbane is interested in starting Summer 2014 by fast-tracking the windows and roofing as a separate project; issue is dealing with hazardous material (PCBs) and the state approval process (DEEP). It is possible for the windows to be done in multiple phases but remediation will not be done when the building is occupied; an idea is to identify the windows that aren't hazardous and get those done first.

--Ms. Holland mentioned that when the architects meet with the teachers and staff, a member of the Building Committee will sit in on the meeting, which has worked out well in the past.

--the Committee will meet again in two weeks on January 22 for the purpose of the architect to present plans because of the time crunch regarding state and federal submissions. Location of meeting to be determined but the start time will be 7:30pm.

IV. Old Business

None

V. New Business

Ms. Holland reported that Perkins Eastman's contract is completed, and that Gilbane's and Arcadis' contracts are still in process and will be completed soon.

VI. Public Comment

None

VII. Adjourn

- Motion was made to adjourn the meeting at 8:26pm by Ms. Leopold and seconded by Mr. Andre.
Motion passed 6:0

Respectfully Submitted,

Jennifer Hochberg
Recording Secretary

