

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, August 28, 2013

7:00 p.m.

First Floor Conference Room

Independence Hall

725 Old Post Road

Fairfield, CT 06824

AGENDA

- I. Call to Order- Public School's Manager of Construction, Security & Safety Sal Morabito
- II. Organizational Matters
 - A. Introductions and Charge-Sal Morabito
 - B. Building Committee Procedures-First Selectman's Building Committee Liaison Judy Ewing
 - C. Freedom of Information Act/Robert's Rules-Risk Manager/Fairfield FOI Liaison Eileen Kennelly
 - D. Central Office Liaison Role/Educational Specifications/Reimbursement Process-Public School's Manager of Construction, Security & Safety Sal Morabito
 - E. Purchasing Department Role/Overview of Bidding Procedures-Purchasing Director Twig Holland
 - F. Finance Department Role-Controller Caitlin Bosse
 - G. Summary-Sal Morabito
- III. Election of Officers
 - A. Nominations and Election of Chair-Sal Morabito
 - B. Nomination and Election of Vice Chair-Chair
 - C. Nomination and Election of Secretary-Chair
- IV. Select Next Meeting Date
- V. Discuss and Approve of 2013 Meeting Schedule
- VI. Adjourn