



Town Of Fairfield

Minutes of the Board of Health of the Town of Fairfield meeting held on March 11th 2013 in the First Floor Conference Room of Sullivan Independence Hall, 725 Old Post Road, Fairfield, Connecticut.

1. Call to Order at 7:30pm by Chairperson: Dr. Hen

Members Present: Dr. Hen, Sue Brand, Denise Walsh, Ron Blumenfeld

Members Absent: Kevin Lennon, Thomas Braun, Carolyn Shea.

Also Present: Joanne Ryan, Nursing Supervisor, and Sands Cleary Director of Health.

2. Approval of Minutes:

Sue Brand motioned, seconded by Ron Blumenfeld to approve the Jan 14, 2013 regular meeting minutes. Motion carried unanimously.

3. Reports:

a) Director of Health – Sands Cleary

Budget Development:

Sands reported budget was approved by First Selectman and has been presented to the Board of Finance. Votes by the Board of Selectman and Board of Finance will happen over the next month and then a review and vote by them RTM.

Community Health Assessment and Health Improvement Plan:

Sands did a Power point presentation on the Community Health Assessment and described the process of developing the Health Improvement Plan. There was a general discussion regarding the findings.

Grants:

The Health Dept was awarded a \$7,000 grant for Medical Reserve Core. Mary Jo Panettieri will be developing a Shelter Medical Tool-Kit.

b) Public Health Nursing Supervisor: Joanne Ryan

Joanne reported Computer staff training still a work in progress. Medication Policy is to be presented to the B.O.E next month.

4. Communications:

Sands did receive a letter from a local business regarding food prep in the basement. Sands stated from the Fairfield Health Code section (n1) that it says Food or Drink shall not be prepared beneath exposed overhead pipes. Sands will investigate this more and will put it on the agenda for next month.

5. **Old Business:** Denise Walsh asked about the status of the Hookah Lounge and the Health Dept.'s position. Sands reported that they were in the process of updating Educational material on the website.

6. **New Business:**

Sue Brand asked about health information to parents going out in languages other than English. It was discussed that there are more than 14 languages spoken by families in our school system. Joanne shared that general notifications currently go out in one language (English) but agreed to the importance of translating information into languages spoken at home. She also stated that health information for a specific student was handled by the school nurse who may enlist translation help from other appropriate school personnel.

Being no further business, Sue Brand motioned to adjourn, seconded by Denise Walsh at 9:04pm. Motion carried.

Respectfully submitted,

Jude Fitzgerald
Secretary