



## *Town Of Fairfield*

Minutes of the Board of Health of the Town of Fairfield meeting held on  
December 10, 2012 in the First Floor Conference Room of  
Sullivan Independence Hall, 725 Old Post Road, Fairfield, Connecticut.

### **1. Call to Order: @ 7:37pm by Chairperson: Dr.Hen**

**MEMBERS PRESENT:** Dr. Hen, Sue Brand, Carolyn Shea, Denise Walsh, Kevin Lennon, Thomas Braun, Ron Blumenfeld

**ALSO PRESENT:** Dr. Henry Yoon, Medical Advisor to the City of Stamford and Resident of Fairfield, Joanne Ryan, Nursing Supervisor and Sands Cleary, Director of Health

### **2. Approval of Minutes:**

Ron Blumenfeld motioned, seconded by Denise Walsh to approve the Oct 15<sup>th</sup> 2012 regular meeting minutes with corrections presented by the board. Motion carried unanimously. Carolyn Shea motioned, seconded by Sue Brand to approve the November minutes with corrections presented by the board. Motion carried unanimously.

### **3. Reports: Director of Health – Sands Cleary**

#### **Flu Clinics:**

Sands reported flu activity increases in Southern states. Board of Ed will have a flu clinic set up on Wednesday. Approximately 350 doses of our stock remain. Any vaccine left following the BOE clinic will be available for administration by appointment at the PHN office. The new contractor between the Health Dept/Medicare is working out much better. Sands reported on the department's role in regards to the Fairfield University Norovirus outbreak. Health Department staff conducted 114 interviews with food service worker, implemented control measures, met with and obtained various information from University and Sodexo leadership, coordinated with the State Food Protection and Epidemiology Programs and supported nursing staff at the Student Health Center. Several students were hospitalized with dehydration. These students recovered and were released.

**Condemnation Board** Sands reported the Condemnation Board sent out 26 letters to the home owners, in the beach area, whose homes may be considered a menace to public safety due to storm damage. The Board received feedback from residents regarding the status of their property. The board did vote to condemn 12 homes, and will now work to secure funding through the Town and go through a very careful process to take a citizen's home down. These 2 events have taken over a week and a half of the Health Dept's time.

**Food Safety:** Sands reported he contact the Probate Judge and will be working with him and BOH member Kevin Lennon to develop a local administrative hearing procedure for the Board to follow for licensed food establishments that did not follow the guidelines during the emergency event. Health Department staff developed a template order letter based on state regulations, and is working on summaries related to the inspections. Since this procedure is still a work in progress an update will be given at next month's meeting.

**Public Health Nursing Supervisor - Joanne Ryan**

Joanne reported Flu vaccine is still available for administration at the PHN office. She will be bringing the Medication policy to the BOE policy subcommittee on January 7<sup>th</sup> 2013. Karen Parks will not be at that meeting and has requested that Sue Brand attend. Joanne and Sands described the department's participation regarding and incident that took place at Fairfield Warde High School involving a laboratory experiment.

**6. Communications:** Sands distributed the NALBOH news brief.

**7. Old Business:**

After reviewing the Literature on the health effects of smoking hookah pipes from W.H.O. Sands would like to share this information on the Town's websites.

**8. New Business:**

**a) Election of Officers**

Dr. Hen made a motion, seconded by Denise Walsh to approve a slate of candidates as follows:  
Chairperson: Dr. Hen Vice Chair: Dr. Blumenfeld and Secretary Dr. Braun. Motion carried unanimously,

Dr. Blumenfeld made a motion, seconded by Dr. Hen to go into Executive Session to discuss Personnel matters. Motion carried unanimously.

Dr. Ron Blumenfeld motioned, seconded by Denise Walsh to resume Public Session. Motion carried unanimously.

**b) Appointment of Director of Health:**

Sue Brand made a motion, seconded by Carolyn Shea to reappoint Sands Cleary as the Director of Health. Motion carried unanimously

**c) 2013 Board of Health Meeting Calendar**

Sue Brand made a motion, seconded by Denise Walsh to approve as distributed the Board of Health meeting calendar. Motion carried unanimously.

**9. Correspondence:** Discussed under reports.

Being no further business Denise Walsh, seconded by Carolyn Shea to adjourn the meeting at 8:30pm Motion carried unanimously.

Respectfully submitted,  
Jude Fitzgerald, Secretary