



Town Of Fairfield

B o a r d o f H e a l t h
~ MINUTES ~
January 09, 2012

The Board of Health of the Town of Fairfield held a meeting on Monday, January 09, 2012 in the First Floor Conference room, Sullivan Independence Hall, 725 Old Post Road, Fairfield, Connecticut.

MEMBERS PRESENT: Jacob Hen, Sue Brand, Carolyn Shea, Denise Walsh, Kevin Lennon,

ALSO PRESENT: Sands Cleary, Director of Health, Joanne Ryan, Nursing Supervisor, Maura Stokes, Recording Secretary.

I. CALL TO ORDER BY THE CHAIRMAN

Jacob Hen called the meeting to order at 7:30 p.m.

II. MINUTES – BOARD OF HEALTH MEETING – December 12, 2011

Content and Clerical Corrections discussed. Sue Brand moved and Carolyn Shea seconded the motion to approve the December 2011 Minutes as amended. The motion passed unanimously.

III. REPORTS

A. DIRECTOR OF HEALTH

1. APPOINTMENT OF BOARD MEMEBERS:

* Welcome to Denise Walsh, PhD, RN who was appointed by the Board of Selectman on December 21, 2011 and Kevin J. Lennon, representative of the Human Services Commission.

2. MILL RIVER CLEAN UP

*Lead remediation project to begin this summer.

*New signs developed and approved by CT DPH and DEEP and posted by the Health Department in several locations around the affected areas.

*Remediation is expected to take 18 months.

*CT Dept. of Energy and Environmental Protection is holding Public Meetings with Conservation Commission, Harbor Commission, Shellfish Commission, RTM Members, area homeowners and interested parties on January 11, 2012 and January 19, 2012 to discuss this project.

3. CONDEMNATION BOARD/BLIGHT COMMITTEE

- * Seven properties on the Condemnation Board Agenda
- * Two properties with active "Condemnation Orders".
 - one property with an unpermitted retaining wall;
 - one property with a condemned garage.

4. EMERGENCY PREPAREDNESS

- *Sands Cleary is working closely with Cyril Clancy & the IT Department to conduct a Call Center Exercise with the goal of providing a resource to handle the non-emergency calls such as those which flooded the 911 lines during Irene.
- *The Call Center Exercise is planned for January 26, 2012.
- *The Health, Police, Fire, ECC, IT, & Public Works Departments and several other departments are playing roles in the exercise by having staff work on software/IT issues, telephone issues, prepare training for the call screeners, developing the exercise scenarios and sending staff to be trained to work in the call center in the event of a real emergency.
- *Call Center training will initially be for town employees which has certain benefits and eventually volunteer will be trained to work in the call center.

5. COMMITTEES, COMMISSIONS & BOARDS

- *Regional Emergency Planning Team/Emergency Support Function 8 (ESF-8):
 - Work on the Long Term Care Mutual Aid Plan Project is continuing with a workshop to be held in Fairfield on January 31, 2012.
- *After-Action: Hurricane Irene:
 - The Health Department staff continues to work on the corrective actions highlighted in the after-action report.

6. BUDGET:

- *Budget process continues. The First Selectman is meeting with each Department Head to finalize the 2012 Budget. The Health Department's 2012 budget meeting is scheduled for the end of January.

7. HEALTH DEPARTMENT ACTIVITY:

- *Orders:
 - Rental: (1) no current Certificate of Rental Occupancy & failure to provide heat.
- *License Renewals
 - Restaurant/Food Service Establishment renewal occurs during January.
 - Vendor License renewal occurs during January.
- *Other
 - Radon Awareness Presentation planned for end of January.

8. FLHS WINDOW REPLACEMENT:

- *Sands Cleary inspected selected sampling locations within the school.
- *Sands Cleary met with Tom Cullen and had discussions with the CT Department of Energy & Environmental Protection, CT Department of Public Health and with staff at the Federal Region 1 Environmental Protection Agency regarding the finding and next steps to be taken.
- *Sands Cleary, Joanne Ryan, and Dr. McDonald will be attending a meeting with PTA-Council February 08, 2012.

B. PUBLIC HEALTH NURSING SUPERVISOR:

1. SCHOOL NURSES

- *Orientations have been completed for the newly hired nurses.
- *Substitute positions have been filled
- *Training is ongoing.
- *School nurses are taking advantage of available resources for training.
- *Communication with Central Office regarding implementation of medication regulations is ongoing

2. DATABASE

- *Programmer continues to design the program to fit the specific needs of our Nursing staff.

3. FLU CLINICS

- *Vaccines continue to be available at the Public Health Nursing office by appointment.

VI. COMMUNICATIONS:

(none)

V. OLD BUSINESS

(none)

VI. NEW BUSINESS

1. HEALTH ASSESSMENT POLICY

*Joanne Ryan explained the highlighted proposed changes to the Health Assessment Policy.

*Discussion regarding the use of the "IMPACT" Assessment for the Fairfield School System occurred. Joanne will discuss with Dr. McDonald. It was noted that until the Board of Education requests further opinion from the Board of Health the topic would be tabled.

*Carolyn Shea moved and Sue Brand seconded the motion to accept the changes to the Health Assessment Policy as amended. The motion passed unanimously.

Sue Brand and Carolyn Shea seconded to adjourn the meeting. The motion passed unanimously.

ADJOURNMENT: There being no further business to discuss, the meeting was adjourned at 9:09 pm.

Respectfully submitted,