



*Town Of Fairfield*

**BOARD OF HEALTH**

**MINUTES**  
*of*

**November 19, 2012**

The Board of Health of the Town of Fairfield held a meeting on November 19, 2012 in the First Floor Conference Room of Sullivan Independence Hall, 725 Old Post Road, Fairfield, Connecticut.

**MEMBERS PRESENT:** Dr. Hen, Sue Brand, Carolyn Shea, Denise Walsh, Kevin Lennon, Thomas Braun, Ron Blumenfeld

**ALSO PRESENT:** Dr. Henry Yoon, Medical Advisor to the City of Stamford and Resident of Fairfield, Joanne Ryan, Nursing Supervisor, Maura Stokes, Recording Secretary.

**I. CALL TO ORDER BY THE CHAIRMAN**

Dr Hen called the meeting to order at 7:37pm.

**II. MINUTES –**

Board of Health Meeting – October 15, 2012

Sue Brand moved and Kevin Lennon seconded the motion to table the approval of Minutes of the October 15, 2012 meeting until December 10, 2012. The motion passed unanimously.

**III. REPORTS**

***DIRECTOR OF HEALTH – Sands Cleary***

**Grants:**

Grants which were previously approved by the Board of Health were approved by the RTM.

There are two outstanding Grant Applications - one for Preparedness and one for the MRC which we are waiting hear on.

**Flu Clinics:**

We held two days of clinics which were successful. Over 900 doses were given out. There are approximately 300 doses left which will continue to be given out by appointment.

## **Long Term Mutual Aid Care**

The Health Department hosted an exercise for the Long Term Care Mutual Aid program. The exercise included using newly formatted forms.

## **Hurricane Sandy:**

The Health Department staffed and managed the Emergency Call Center during the Storm Sandy including the information flow. The Call Center was a complete success by taking the burden of the ECC Staff as well as other departments which are normally inundated with calls.

The Public Health Nursing Staff managed the set up and operation of medical screening at the Emergency Shelter.

The Food Service staff from the Board of Education took over and managed the food for the shelter.

Carlton Convalescent Hospital along with Social Workers from the Town of Fairfield were instrumental in assisting with residents who's medical needs surpassed what the shelter's capabilities could handle.

The Health Department staff supported FEMA by providing them use of the inflatable tent & flooring. Town residents also made use of this tent for warming up and providing water to them.

Our staff also supported the commodities distribution during the storm.

This was the largest scale shelter and ran for the longest length of time that the Town has provided to its residents for sheltering surpassing the shelter run for Irene.

Issues related to the Town's response to Hurricane Sandy were discussed at a large scale debriefing attended by all departments involved.

Sands worked with DPH to draft a "Post Flooding Concerns Regarding the Outdoor Environment" document for residents with regard to flood waters and the environment.

FEMA will reimburse all expenses incurred within the first ten days following Storm Sandy and 75% of expenses after that..

The Health Department was able to provide portable lighting at the Sullivan McKinney Eldercare home.

## **Condemnation Board**

Sands Cleary, Secretary of the Condemnation Board toured 26 homes and structures which were structurally compromised by Storm Sandy.

## **Food Safety**

A discussion regarding overall food safety among retail food stores and food service establishments following a power outage occurred. Protocol, criteria and penalties were discussed.

*Sue Brand made a motion for the Board of Health to proceed with a formal hearing process for establishments that did not follow the guidelines and direction of the Health Department Staff during this emergency event. Thomas Braun seconded the motion which passed unanimously.*

***PUBLIC HEALTH NURSING SUPERVISOR – Joanne Ryan***

Medical Regulations & Protocols:

Joanne discussed proposed changes with regard to the *School Nurses role* in the administration of medications for students with food allergies.

***Ronald Blumenfeld moved to approve the change as proposed to the Administration of Medication Policy. Thomas Braun seconded the motion. The motion passed unanimously.***

Joanne discussed proposed changes to the *Policy & Regulations* regarding administration of medication for students requiring tube feeding.

***Sue Brand moved to approve change as proposed to the Medical Policy & Regulations. Denise Walsh seconded the motion. This motion passed unanimously.***

**IV. COMMUNICATIONS**

**V. OLD BUSINESS**

(None)

**VI. NEW BUSINESS**

Literature on the health effects of smoking hookah pipes from W.H.O. and other sources was distributed to the Board of Health Members.

**ADJOURNMENT** There being no further business, the meeting was adjourned at 9:27 PM

Respectfully submitted,