



Town Of Fairfield

BOARD OF HEALTH

~ MINUTES ~

March 12, 2012

The Board of Health of the Town of Fairfield held a meeting on Monday, March 12, 2012 in the First Floor Conference room, Sullivan Independence Hall, 725 Old Post Road, Fairfield, Connecticut.

MEMBERS PRESENT: Dr. Jacob Hen, Carolyn Shea, Kevin Lennon, Dr. Ronald Blumenfeld, Denise Walsh

ALSO PRESENT: Sands Cleary, Director of Health, Joanne Ryan, Nursing Supervisor, Maura Stokes, Recording Secretary.

I. CALL TO ORDER BY THE CHAIRMAN

Dr. Jacob Hen called the meeting to order at 7:32 p.m.

II. MINUTES – BOARD OF HEALTH MEETING – February 13, 2012

Content and Clerical Corrections discussed. Ronald Blumenfeld moved and Kevin Lennon seconded the motion to approve the February 2012 Minutes as amended. The motion passed unanimously.

III. REPORTS

A. DIRECTOR OF HEALTH

1. COMMITTEES, COMMISSIONS, BOARDS & MEETINGS:

***Yale Focus Group:**

-Sands participated in a focus group conducted by the Connecticut-Rhode Island Public Health Workforce Development Cooperative based at Yale. The group was comprised of Directors from small towns, large towns, cities, districts. This is a group is funded by a Federal Grant.

***Public Health & Safety Committee:**

-Sands was scheduled to speak at the Public Health & Safety Committee meeting last month; however, due to over-scheduling, Sands will present at a later date.

***Tools for Schools:**

-Sands met with the Chairperson, Jen Carolan of the Tools for Schools committee. They discussed how the Tools for Schools Program. Sands provided some back ground information on the program.

***Community Health Assessment**

-Sara Levy attended a regional meeting regarding conducting a collaborative health assessment along with Bridgeport Hospital, St. Vincent's Hospital, Monroe, Norwalk, Trumbull and Bridgeport Health Departments. Options were discussed to possibly use the AHA as 'tool' as a guideline. The goal is that the Community Health Assessment will be designed to meet the criteria of future accreditation.

***Town Medical Advisor – Dr. McDonald**

-Sands Cleary & Joanne Ryan met with Dr. McDonald to discuss the IMPACT assessment as a tool to being used by school systems in assessing head injuries for pre/post concussions.

***Board of Finance – Board of Selectman Joint Budget Meeting**

-Health Department's budget was presented and comments received by the boards were complimentary.

***Biological Preparedness**

-As a result of three CT schools receiving mail with a white powder substance, Sands along with Marijo Panettieri, Amy Lehaney, and Deputy Fire Chief Reid prepared, reviewed and provided refresher information on handling suspicious packages. The information was provided to Department Heads and school officials. A message map was also prepared in in the event that a Town facility received such a package and was provided to key Town officials.

***Air Quality Testing – Fairfield Ludlowe High School.**

-There was a discussion regarding the pcb testing conducted in the two rooms.
-The school system is working on a plan to conducted additional testing and an action plan.

B. PUBLIC HEALTH NURSING SUPERVISOR:

1. DPH SITE VISIT

*An inspection was done by the DPH because they supply the Well Child Clinic with vaccine. The Clinic passed the inspection without any issues.

2. MEDICATION REGULATION

*Joanne and Sands met with Central Office staff and the Attorney for the Board of Education regarding the definition of "extracurricular activities" vs. which are "field trips". They also discussed the clarification of the Nurse's role regarding her "delegation".

3. NURSING STAFF:

*A high school nurse had a situation regarding the school dismissal procedures for a sick child whose parent gave permission for that child to leave by his/her own form of transportation (i.e. walking, driving) Improved communication between school administrators and the nursing staff needs to be developed.

2. DATABASE

*Programmer continues to design the program to fit the specific needs of our Nursing staff.

3. FLU CLINICS

*Vaccines continue to be available at the Public Health Nursing office by appointment.

VI. COMMUNICATIONS:

NALBOH issue was distributed to all members.

V. OLD BUSINESS

(none)

VI. NEW BUSINESS

(none)

Denise Walsh moved and Ronald Blumenfeld seconded to adjourn the meeting. The motion passed unanimously.

ADJOURNMENT: There being no further business to discuss, the meeting was adjourned at 9:04 pm.

The meeting adjourned

Respectfully submitted,