

MINUTES

BOARD OF HEALTH-TOWN OF FAIRFIELD

December 12, 2011

The Board of Health of the Town of Fairfield held a meeting on Monday, December 12, 2011 in the Second Floor Conference room, Old Town Hall, 611 Old Post Road.

MEMBERS PRESENT: Jacob Hen, Ronald Blumenfeld, Doug DeFauw, Thomas Braun, Sue Brand, Carolyn Shea

ALSO PRESENT: Sands Cleary, Director of Health, Joanne Ryan, Nursing Supervisor, Maura Stokes, Recording Secretary.

I. CALL TO ORDER BY THE CHAIRMAN

Jacob Hen called the meeting to order at 7:31 p.m.

II. MINUTES – BOARD OF HEALTH MEETING – November 14, 2011

Clerical Corrections: Page 2, III-A-4: add “of” an Emergency Shelter. Change “approximate” to “approximately”. Page 3: B-1, correct “TDAP” to “TDaP”; B-2, correct spelling of “NEGOTIATIONS”.

Douglas DeFauw moved and Ronald Blumenfeld seconded the motion to approve the Minutes of the November, 2011 Minutes as amended. The motion passed unanimously.

III. REPORTS

A. Director of Health

1. REAPPOINTMENT OF BOARD MEMBERS: Sands Cleary reported that Carolyn Shea was re-appointed to the Town of Fairfield Board of Health by the Board of Selectman. Sands Cleary congratulated Carolyn on her re-appointment. Candidate Denise Walsh will be presented to the Board of Selectman on December 21, 2011.

2. FLU CLINICS: A School-based flu-clinic was held at Fairfield Ludlow High School after school. Approximately 50 people obtained their vaccinations. Among the attendees were teachers, staff and 10 students. Other locations have included the Fairfield Public Library, Fairfield Woods Branch Library, the train station, BJ’s Wholesale Club as well as in the Public Health Nursing office by appointment. Due to increased availability at local pharmacies and other locations, our order next year will be significantly decreased from what we have normally been accustomed to providing.

3. EMERGENCY PREPAREDNESS: Sands Cleary reported that the focus of this year will be “Continuity of Operations Planning”. On the Regional side, we have received approval to execute the contract with Russell Phillips & Associates for long term regional facility planning. Region 1 (lower Fairfield County) has identified 31 long term care facilities which will participate in evacuation planning.

4. ORDERS: Mr. Cleary reported there is one current order out for no heat which is expected to be repaired by tomorrow. Two orders remain outstanding on Condemnation as reported last month.

5. HURRICANE IRENE: In response to the post storm assessment, the Health Department is moving forward with the Call-Center planning and training. A database is currently being outlined and developed for input of information which can be accurately entered by call-center staff for immediate storm assessment and overview as reported by the public to this call center hot line.

6. BUDGET: Mr. Cleary stated that 2012-2013 budget is almost complete. In the non-payroll line items we are at \$48.00 less than last year. Overall we at about 4% increase which account for contractual payroll and benefit increases.

7. COMMUNITY HEALTH ASSESSMENT: Mr. Cleary is working to set up a conference call and/or meeting with St. Vincent’s Hospital to set up a program to help provide services under the Affordable Healthcare Act.

8. FAIRFIELD LUDLOW HIGH SCHOOL WINDOW REPLACEMENT: Core sample testing was done on areas surrounding windows which were planned to be replaced. Results showed some asbestos, lead and PCB’s levels ranging from acceptable to elevated levels in the caulk and materials in the areas surrounding the windows to be replaced. Mr. Cleary reviewed the memorandum which was posted on the school’s website and addressed concerns that parents may have regarding potential exposure. The basis of the testing was to come up with an accurate estimate for remediation when doing the replacement. A second round of testing will be done to further confirm test results. Mr. Cleary will be attending the PTA Council meeting in February to address concerns regarding this issue.

B. Public Health Nursing Supervisor:

1. SCHOOL NURSES Substitutes have been hired and the staffing level is complete. The orientations continue to improve as well as the follow-up communications with the nursing staff.

2. UNION NEGOTIATIONS The nurses’ union negotiations have begun and seem to be going smoothly.

3. DATABASE Work on the database continues. The database will be completely web-based and completely secure. Another feature of this database is the elimination of a staff member to have to travel to each site location with a diskette to update each computer terminal. This database will be fully integrated with the school systems records as well. Currently all immunization records are entered and reviewed manually. We are hoping that this database will have a “health alert” system for those students with immunizations that are about to expire so that notifications can be sent to the parents.

IV. COMMUNICATIONS:
(none)

V. OLD BUSINESS
(none)

VI. NEW BUSINESS

1. ELECTION OF OFFICERS:

A nomination was made to appoint Dr. Jacob Hen as Chairman, Ronald Blumenfeld as Vice Chairman and Dr. Thomas Braun as Secretary. Sue Brand moved and Carolyn Shea seconded the motion to approve the full slate of Officers. The motion passed unanimously

2. MEETING SCHEDULE:

2012 Meeting Dates as submitted to the Board of Health. The Board of Health will not meet during the month of August 2012. Sue Brand moved and Carolyn Shea seconded the motion to approve the 2012 meeting calendar. The motion passed unanimously.

Thomas Braun moved, and Jacob Hen seconded to adjourn the meeting. The motion passed unanimously.

ADJOURNMENT: There being no further business to discuss, the meeting was adjourned at 8:25pm.

The meeting adjourned

Respectfully submitted,