

**BOARD OF FINANCE  
MINUTES OF ORGANIZATIONAL MEETING  
December 3, 2013**

The organizational meeting of the Board of Finance was held on Tuesday, December 3, 2013 at 7:15 p.m. in the Seminar Room 295 A&B, Board of Education Administrative Offices, 501 Kings Highway East, Fairfield, Connecticut.

**MEMBERS PRESENT**

David Becker, James Brown, Christopher DeWitt, Thomas Flynn, Mary LeClerc, Robert Stone, James Walsh.

**MEMBERS ABSENT**

Catherine Albin, Ken Brachfeld.

**ALSO PRESENT**

Robert Mayer, Chief Fiscal Officer  
Caitlin Bosse, Clerk of the Board of Finance.  
Michael Tetreau and Kristen McCarthy-Vahey, Board of Selectmen

First Selectman Michael Tetreau called the meeting to order at 7:15 p.m.

Thomas Flynn led the Pledge of Allegiance.

**AGENDA**

1. To elect Officers of the Board of Finance for the period December 2013 to December 2014.

**Mr. DeWitt nominated Thomas Flynn for Chairman of the Board of Finance for the year December 2013-December 2014. Mr. Brown seconded the nomination.  
The vote was 6 yeas, 0 nays, 1 abstention (Flynn).**

Chairman Flynn assumed control of the meeting at this point.

2. To elect a Vice-Chairman of the Board of Finance for the period December 2013 to December 2014.

**Mr. Flynn nominated Mr. Brown for Vice Chairman of the Board of Finance for the year December 2013-December 2014. Mr. Becker seconded the nomination.  
The vote was 6 yeas, 0 nays, 1 abstention (Brown).**

3. To elect a Secretary of the Board of Finance for the period December 2013 to December 2014.

**Mr. Brown nominated Mrs. LeClerc for Secretary of the Board of Finance for the year December 2013-December 2014. Mr. Walsh seconded the nomination.  
The vote was 6 yeas, 0 nays, 1 abstention (LeClerc).**

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Chairman Flynn thanked the Board for their vote of confidence and took control of the meeting.

4. To approve a schedule of meetings for the Board of Finance for the 2014 calendar year.

There was some discussion about the site chosen for the Public Budget Open Session scheduled for March 29, 2014. It was decided that this would be discussed at a later meeting.

It was noted that there is no regular meeting of the Board of Finance during the budget process in March or April.

**On a motion from the Board, the meeting schedule for the Board of Finance for the calendar year 2014 as adjusted this evening was approved unanimously.**

5. To hear, consider and act upon any other business which shall come before this meeting.

**On a motion made by Mr. Stone, seconded by Mr. DeWitt and passed unanimously, the meeting was adjourned at 7:35 p.m.**

Respectfully submitted,

Deborah J. Garavel  
Recording Secretary