

NOTICE

September 29, 2011

Members of the Board of Finance

The Regular Monthly Meeting of the Board of Finance will be held in the Board Room, Board of Education Offices, 501 Kings Highway East on Tuesday, October 4, 2011 at 7:30 p.m.

AGENDA

1. A. To approve the minutes of the Quarterly Review Meeting held on July 27, 2011.
B. To approve the minutes of the Regular Meeting of September 8, 2011.
2. To hear an update from the Director of Public Works on the current status of the fuel tank removal project at Fire Station #1, Reef Rd.
3. Resolved that a transfer of funds from an increase in state grant revenue be made in the amount of \$55,655 per year for each of three years, for a total of \$166,965.00, to cover the cost of Fairfield's continued planning in preparedness for, and response to, bioterrorism, pandemic influenza and other public health emergencies, and further resolve that the First Selectman is authorized to make, execute, and approve on behalf of the Town of Fairfield, any and all contracts or amendments thereof with the State of Connecticut Department of Public health to conduct activities described in the Personal Service Agreement Log with regard to an August 10, 2011 through August 9, 2014 Cooperative Agreement Award from the Centers for Disease Control through the State of Connecticut. These costs are 100% reimbursable.
4. To review, discuss and act upon revised Purchasing Regulations and Guidelines for all Town Departments, including the Board of Education as proposed by the Director of Purchasing. Such Regulations and Guidelines are pursuant to ARTICLE XII, SECTION 12.9 of the Charter of the Town of Fairfield.
(Tabled from the Regular Monthly Meeting held on September 8, 2011)
5. To hear, consider and act upon a request from the Board of Education for a bond appropriation in the amount of \$901,467 to fund a Roof Warranty Extension Program at Sherman, North Stratfield, Osborn Hill, Riverfield, and Holland Hill Elementary Schools.
(Tabled from the Quarterly Review Meeting of July 27, 2011)

6. To hear, consider and act upon a series of Transfers of Funds to correct overdrafts in department budgets as follows:

\$ 22,996.32 From: Town Planning and Zoning Regular Payroll
To: First Selectman's Office Regular Payroll \$ 22,996.32

\$ 38,019.79 From: Finance Regular Payroll
To: Legal Services-Fees & Professional Svcs. \$ 38,019.79

\$ 37,544.55 From: Human Resources-Property Insurance
To: Retiree Benefits Life Insurance \$ 37,544.55

\$ 82,801.77 From: Contingency
To: Unemployment Compensation \$ 82,801.77

\$110,582.13 From: Police Regular Payroll
To: Fire Overtime Earning-Vacancy Relief \$110,582.13

\$ 10,838.36 From: Hydrant & Water Services-Utilities Water
To: Street Lights-Utilities Electricity \$ 10,838.36

\$335,507.83 From: Contingency
To: Public Works Operations-
Overtime Earnings-Snow Removal \$195,498.66
To: Public Works Operations-
Rental Storage \$140,009.17

\$ 14,364.01 From: Waterfront & Mooring-Seasonal Payroll
To: Smith Richardson Golf-Utilities-Water \$ 14,364.01

7. To hear, consider and act upon a request from the Fiscal Officer to approve Schedules "A", "B", "C", "D", "E", and "F" (included with Agenda) carrying over funds for encumbrances and re-appropriations as of June 30, 2011 as supported by purchase orders or letters of request by Department Heads or the Fiscal Officer.
8. To hear, consider and act upon any communications.
9. To hear, consider and act upon any other business which shall properly come before this meeting.

Paul H. Hiller, Jr.
Clerk, Board of Finance

NOTE: All members of the Board are requested to notify the Clerk (256-3065) or (259-5940) if they are unable to be present. A quorum is necessary to transact business, and your call will be appreciated.

