

**BOARD OF FINANCE
MINUTES OF REGULAR MEETING
November 3, 2010**

The Regular Monthly Meeting of the Board of Finance was held on Wednesday, November 3, 2010 at 7:30 p.m. in the Board of Education Administrative Offices, Seminar Room 300, 501 Kings Highway East, Fairfield, Connecticut.

MEMBERS PRESENT

Robert Bellitto Jr., Ken Brachfeld, James Brown, Christopher DeWitt, Thomas Flynn, Kevin Kiley, Mary LeClerc, Robert Stone (7:43), Michael Tetreau

MEMBERS ABSENT

None

ALSO PRESENT

Paul Hiller, Chief Fiscal Officer and Clerk of the Board of Finance
Bonnie McWain, Director of Finance, Board of Education
Al Kelly, Chair, Town Facilities Commission
Richard Felner, Fire Chief, Town of Fairfield
Asst. Fire Chief Bisson, Fire Lt. Barry, Firefighters Smith & Greenhalgh
Dave Fryer, Manager of Facilities, Board of Education, Fairfield

ACTION TAKEN:

1. Approved correction to the minutes of the Board of Finance Regular Monthly Meeting held on October 5, 2010 to delete the following sentence from the minutes, "Mr. Bellitto, Jr. stated that there is no need for approval from the BOF for this expenditure according to Bond Counsel's opinion.
2. Approved correction to the minutes of the Board of Finance Regular Meeting held on October 5, 2010 on page 3, next to the last paragraph, change "legitimate bid" to "legitimate budget".
3. Approved the amended minutes of the Board of Finance Regular Meeting held on October 5, 2010.

Chairman Tom Flynn called the meeting to order at 7:31 p.m.

Chairman Flynn invited the Fire Department representatives (Asst. Chief Bisson, Lt. Barry, and Firefighters Greenhalgh and Smith) to lead the assembly in the Pledge of Allegiance. Chairman Flynn reported that several of the BOF members had attended "Fire Operations 101", a one day program designed to demonstrate to local elected officials what comprises a day in the life of a firefighter, and he for one, came away with a heightened appreciation for what these brave folks do every day. Chairman Flynn thanked the Fire Department for creating this program and he encouraged everyone to participate in this program for a better understanding of the needs of these brave firefighters.

AGENDA

1. To approve the following Board of Finance meeting minutes:
Board of Finance Regular Monthly Meeting Minutes of October 5, 2010

Mr. Bellitto, Jr. moved and Mr. DeWitt seconded to amend the minutes of the October 5, 2010 BOF Meeting to delete the following sentence, "Mr. Bellitto, Jr. stated that there is no need for approval from the BOF for this expenditure according to Bond Counsel's opinion."
Motion carried with a vote of 8 yeas, 0 nays, 1 abstention (Flynn).

Mrs. LeClerc moved and Mr. Kiley seconded to amend the minutes of the October 5, 2010 BOF Meeting, on page 3, next to the past paragraph, "legitimate bid" to "legitimate budget".
Motion carried with a vote of 8 yeas, 0 nays, 1 abstention (Flynn).

On a motion from the Board, the amended minutes of the October 5, 2010 BOF meeting were approved with a vote of 8 yeas, 0 nays, 1 abstention (Flynn).

2. To hear and discuss a report from the Town Facilities Commission pertaining to the replacement of windows at Fairfield Ludlowe High School.

Al Kelly, Chairman of the Town Facilities Commission (TFC) presented this item to the Board.

Mr. Hiller informed the Board that Assistant Town Attorney Eileen Kennelly has informed the First Selectman that the former request to have this work done has lapsed because no action was taken by this board on this item in the spring when it was presented.

Mr. Kelly reviewed his report with the Board. Mr. Kelly further stated that the TFC thought it would be a good idea to bring on an architect/professional to create a scope of work for this project in order to create an accurate definition of costs. Mr. Kelly also informed the Board that some of the caulking may contain asbestos so remediation might be more involved than originally planned. Mr. Kelly stated that this situation was also discovered at the renovation of Stratfield School due to the age of some of the windows.

Mr. Cullen reported that the BOE had developed a plan for envelope maintenance but funding has not been adequate to accomplish those stated needs.

Chairman Flynn said he would like to have the TFC go back to the BOE and present this proposal to a BOE Sub-Committee (possibly Mr. Kery's sub-committee) so that they understand the entire item before going forward with the Board of Selectmen and TFC.

3. To hear, consider and act upon any communications.

None

4. To hear, consider and act upon any other business which shall properly come before this meeting.
Mr. Kelly suggested that it would be helpful to the Special Projects Standing Building Committee if they had a copy of a letter from the Board of Finance to the Board of Education regarding suggested appropriate funding for technology for future projects.

The meeting was adjourned at 8:29 p.m.