

**Board of Assessment Appeals
Minutes
Annual Organizational Meeting
December 5, 2013**

Meeting called to order at 5:06 p.m. by Kathryn Gussen.

Present: Paulette Cuzzo, Helene Daly, Dan Green, Kathryn Gussen, David Thornton.

A motion was made by Dan Green, seconded by Helene Daly, to elect Kathryn Gussen as Chairman and was carried unanimously.

A motion was made by Helene Daly, seconded by Kathryn Gussen, to elect Dan Green as Vice-Chairman and was carried unanimously.

A motion was made by Paulette Cuzzo, seconded by Kathryn Gussen, to elect Helene Daly as Secretary and was carried unanimously.

A motion was made by Dan Green, seconded by David Thornton, to approve the minutes of the September 16, 2013 Motor Vehicle Assessment Appeal meeting and was carried unanimously.

The Board selected the following dates in 2014 for appeal hearings and decision making meetings:

Monday 3/3/2014 – 4pm until 9pm
Tuesday 3/4/2014 – 9am until 12 noon, 4pm until 9pm
Wednesday 3/5/2014 - 4pm until 9pm
Thursday 3/6/2014 - 4pm until 9pm
Friday 3/7/2014 – 9am until 12 noon
Monday 3/10/2014 – 4pm until 9pm
Tuesday 3/11/2014 – 9am until 12 noon, 4pm until 9pm
Wednesday 3/12/2014 - 4pm until 9pm
Thursday 3/13/2014 - 4pm until 9pm
Friday 3/14/2014 – 9am until 12 noon
Monday 3/17/2014 – 4pm until 9pm
Tuesday 3/18/2014 – 4pm until 9pm
Wednesday 3/19/2014 - 4pm until 9pm
Thursday 3/20/2014 - 4pm until 9pm
Friday 3/21/2014 - 4pm until 9pm
Monday 3/24/2014 – 4pm until 9pm
Tuesday 3/25/2014 – 4pm until 9pm
Wednesday 3/26/2014 - 4pm until 9pm
Thursday 3/27/2014 - 4pm until 9pm
Friday 3/28/2014 - 4pm until 9pm

Monday, September 15, 2014 – 5 to 6pm (Motor Vehicles only)

All meetings will be held in Old Town Hall.

A motion was made by Kathryn Gussen, seconded by Daniel Green, to **not** hear any commercial or industrial cases with assessments over \$1,000,000 as provided for in Sec. 12-111(a) CGS, and was carried unanimously.

Being no further business, a motion was made by Kathryn Gussen and seconded by Dan Green to adjourn at 5:28 pm and carried unanimously.

Respectfully submitted,

Helene Daly
Secretary

Donald Ross
Recording Secretary