

**Town of Fairfield
Office of Community & Economic Development
Affordable Housing Committee
March 16, 2011**

The Affordable Housing Committee of the Town of Fairfield held a meeting on March 16, 2011 at 7:00 p.m. in the Conference Room in Old Town Hall.

PRESENT: Steve Grathwohl, Chair; Dick Gribko; Mary Galgota; Lisa Winjum; Nan Jackson

Also Present: Mark Barnhart, Director of Housing and Economic Development; Sally Parker

Mr. Grathwohl called the meeting to order at 7:11 p.m.

Minutes

Mr. Barnhart noted several typographical errors. The minutes of the February 16, 2011 meeting were approved, as corrected.

Inclusionary Zoning/Commerce Drive

Mr. Barnhart stated that the public hearing regarding the proposed changes to the Town Plan of Conservation & Development (POCD) and the Town Zoning Regulations as they relate to the Commerce Drive area has been postponed until Tuesday, April 26, 2011. Mr. Grathwohl encouraged all Committee members to attend. Mr. Barnhart indicated that he would keep Committee members informed of any further scheduling changes.

Annual Report

Mr. Barnhart presented a draft copy of the Annual Report to the RTM. He noted that he was following the same format as in prior years. Ms. Parker noted that she is no longer a member of the Committee and that his name should be omitted. Chairman Grathwohl indicated that he would provide suggested alternative language. Mr. Barnhart noted that the Report should be finalized and presented to the RTM in May.

Analysis of Impediments

Mr. Barnhart presented the draft Analysis of Impediments to Fair Housing Choice (AI). Mr. Barnhart discussed the purpose of the AI and its key findings and recommendations. Mr. Barnhart indicated that his office was accepting public comment on the draft report through close of business on April 11, 2011, whereupon it would be finalized and submitted to HUD.

Neighborhood Assistance Act

Mr. Barnhart stated that the Town was again accepting applications from municipal agencies and non-profit organizations under the State's Neighborhood Assistance Act (NAA) program. The program provides a state tax credit to businesses that make charitable contributions toward locally-approved programs administered by municipal agencies or non-profits. These groups must apply, and their programs must be approved by the RTM as well as the State Department of Revenue Services. Applications are due by April 21, in order to be considered.

The meeting adjourned at 8:27 p.m.

Mr. Grathwohl indicated that the April meeting would likely be canceled in favor of attending the TPZ public hearing regarding Commerce Drive on April 26, 2011.

Respectfully submitted,

Mark Barnhart, Acting Secretary